

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE  
COMMON LIAISON COMMITTEE  
HELD AT THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND ON  
WEDNESDAY 4<sup>TH</sup> SEPTEMBER 2019 AT 3.00PM**

**PRESENT:** Isobel Donovan, Cllr J. Anderson and Cllr D. Anderson

Also present: Mrs E. De Can – Town Clerk  
Mrs A. Wakenell – Community Warden  
Rob Baker – Basildon Council  
2 members of the public

**CL/011/19 - APOLOGIES FOR ABSENCE**

Apologies were accepted for Cllr Varker. Cllr Mumford was not present.

**CL/012/19 – TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were received.

**CL/013/19 – PUBLIC FORUM – TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD OF NOT EXCEEDING TEN MINUTES**

No members of the public wished to speak.

**CL/014/19 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE MEETING HELD ON 15<sup>TH</sup> MAY 2019**

The minutes of the committee meeting held on the 15<sup>th</sup> May 2019 were **CONFIRMED** and signed as a true record of the proceedings.

**CL/015/19 – TO NOTE THE CLERKS REPORT FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA**

Members noted the Clerks Report.

**CL/016/19 - TO RECEIVE AN UPDATE FROM THE COMMUNITY WARDEN FOLLOWING A VISIT TO THE LAKE BY CEFAS**

The Community Warden confirmed that the lake is still under designation for the KHV disease and that signs are located at the lake informing the public. Following an inspection by CEFAS it has been confirmed that they are happy with actions that have been taken and will arrange a further visit in Dec/Jan.

**CL/017/19 - TO CONSIDER A PROPOSAL FROM BASILDON BOROUGH COUNCIL TO WORK IN PARTNERSHIP TO SUBMIT AN EXPRESSION OF INTEREST FOR FISHERIES TO MANAGE AND MAINTAIN THE LAKE**

Members noted the report provided by the Town Clerk detailing the meeting with Rob Baker to seek advice on regulating fishing and the information obtained. Rob Baker advised members that he had made a proposal to the Town Clerk to work in partnership with Basildon Council to submit an expression of interest from local fisheries to see if they would be interested in the management, maintenance and administration of Canvey Lake and Wick Country Park which has recently been taken over by Basildon Council. This proposal only relates to the lake and not the entire open space.

Members reviewed the report and information provided by Rob Baker and **RESOLVED** to work with Basildon Council to seek expression of interests in order to review how this may progress for future management.

**CL/018/19 - TO CONSIDER AND AGREE THE PURCHASE OF AN OXYGEN METER AT THE COST OF £675.00**

Members considered the purchase of an oxygen meter and **RESOLVED** to purchase the item at a cost of £675.00.

**CL/019/19 - TO DISCUSS AND CONSIDER OPTIONS FOR THE EROSION OF THE BIRD FEEDING AREA BANKS**

Members discussed the erosion of the banks by the bird feeding area and **RESOLVED** that the Community Warden investigate possible solutions with competent contractors and report back to the committee with costs and options at the next available meeting.

**CL/020/19 - TO DISCUSS AND CONSIDER HIRING AN AERATOR FROM THE ENVIRONMENT AGENCY**

Members discussed the potential of hiring an aerator and noted the response from the Environment Agency confirming that our request would not be accepted due to the level of silt in the lake the committee **RESOLVED** to not progress with this course of action.

**CL/021/19 - TO CONSIDER AND AGREE THE PURCHASE OF 13 LONDON FIRE BRIGADE PADLOCKS FOR THE EXISTING BOLLARDS/GATES AT A COST OF £129.87.**

The Community Warden advised members that there had been issues with unauthorised access and vehicles entering the site by the removal of the FB1 padlocks. Members considered the costs provided for replacing the existing padlocks with FB13 padlocks which are used in the London areas and **RESOLVED** that although they were happy to purchase the FB13 padlocks at £129.87, the community warden should investigate the possibility of having coded padlocks and delegated the power to the Town Clerk to approve the changes to the current FB1 padlocks for either option up to a budget of £200.00.

**CL/022/19 - TO NOTE THE HEALTH & SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED**

Members noted the health & safety report detailing incidents and actions completed.

The meeting closed at 3.50pm.

CHAIRMAN

27<sup>th</sup> November 2019