

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF
CANVEY ISLAND TOWN COUNCIL
HELD AT THE COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND ON
MONDAY 25TH FEBRUARY 2019 AT 7.30PM**

PRESENT:

Councillors: Cllr. B Campagna, Cllr A. Acott, Cllr J. Anderson, Cllr D. Blackwell, Cllr. J. Blissett, Cllr D. Anderson, Cllr B. Palmer, Cllr M. Tucker and Cllr P. May

Also present:

Mrs E. De Can – Town Clerk
Mrs A. Wakenell – Community Warden
Miss L. Shirley – Community & Events Officer
2 members of the public

CO/093/18 - APOLOGIES FOR ABSENCE

Cllr N. Harvey and Cllr P. Greig provided apologies.

CO/094/18 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

No declarations of interest were received.

CO/095/18 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES

No members of the public wished to speak.

CO/096/18 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 26TH NOVEMBER 2018

Members **RESOLVED** that the minutes of the Council meeting held on the 26th November 2018 be confirmed as a true record of the proceedings and were signed by the Town Mayor.

CO/097/18 – TO NOTE THE MINUTES FROM THE ENVIRONMENT AND OPEN SPACES COMMITTEE MEETING HELD ON THE 17TH DECEMBER 2018

Members noted the minutes of the Environment and Open Spaces Committee meeting held on the 17th December 2018.

CO/098/18 – TO NOTE THE MINUTES FROM THE COMMUNITY RELATIONS COMMITTEE MEETING HELD ON THE 14TH JANUARY 2019

Members noted the minutes of the Community Relations Committee meeting held on the 14th January 2019.

CO/099/18 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE POLICY AND FINANCE COMMITTEE MEETING HELD ON THE 4TH FEBRUARY 2019

Members noted the minutes of the Policy & Finance meeting held on the 4th February 2019 and **RESOLVED** that the minutes are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting.

CO/100/18 – TO NOTE THE MINUTES AND RESOLUTIONS OF THE PERSONNEL COMMITTEE MEETING HELD ON THE 19TH NOVEMBER 2018 AND 12TH FEBRUARY 2019

Members noted the Personnel Committee minutes of the meeting on the 19th November 2018 and 12th February 2019.

CO/101/18 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS.

There were none.

CO/102/18 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.

Members noted the report.

CO/103/18 – TO CONSIDER THE ISSUES RAISED WITH THE WILDLIFE DAY AND AGREE HOW TO PROCEED

Members considered the issues raised, noted that the RSPB could not offer support to the Town Council in the running of the event in 2019, the additional charges which would be incurred and its own limited resources in 2019 and **RESOLVED** to postpone the Wildlife Day Event for 2019 to enable working towards the event returning in 2020.

CO/104/18 - TO CONSIDER AND AGREE WORKING IN PARTNERSHIP WITH CANVEY COMMUNITY ARCHIVE TO ARRANGE A DEDICATION EVENT TO COMMEMORATE THE 75TH ANNIVERSARY OF THE B-17 CRASH

Members considered the proposal and **RESOLVED** to work in partnership with Canvey Community Archive and the Bay Museum on an event to commemorate the 75th Anniversary of the B-17 crash, at no cost to the Town Council. Members requested that the potential of planting trees at this location should be considered at a later date.

CO/105/18 - TO NOTE THE UPDATE ON THE SPECIAL CONSTABLE SCHEME

Members noted the information provided by Essex Police regarding the recruitment of Special Constables specifically for Canvey Island.

CO/106/18 - TO NOTE THE UPDATE ON THE HIGHWAY DEVOLUTION PROJECT

Members noted the information provided on the Highways Devolution Project.

CO/107/18 - TO NOTE THE UNSUCCESSFUL GRANT FUNDING BID FOR THE PROPOSED ENFORCEMENT OFFICER

Members noted the unsuccessful grant application for financial assistance to provide the additional resource of an Enforcement Officer for Canvey Island and noted that this post will need to be reviewed in light of the limited funds available to support this post.

CO/108/18 - TO CONSIDER AND AGREE THE FEE OF £383.72 FOR THE PRODUCTION OF A DRAFT LEASE FOR THE LABWORTH MEMORIAL GARDENS AND THE BAND STAND.

Members considered the fee of £383.72 for the production of the draft leases for the Labworth Memorial Gardens and the Band Stand and **RESOLVED** eight members for and 1 against to pay the fee split from both the budgets set aside for these projects.

CO/109/18 – TO NOTE THE REPORTS PROVIDED FROM THE FOLLOWING FORUMS AND GROUPS: -

- **Transport Meeting – 12th October 2018**
Members noted the minutes provided.
- **EALC Executive Committee – 22nd November 2018 and 17th January 2019**
Members noted the minutes provided.

CO/110/18 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.

Accounts **APPROVED** and cheques for No1 account 203344 to 203358 inclusive were signed.

25/02/2019	Barriers Direct	203344	361.04	Removable Bollards x 3
25/02/2019	D Trower	203345	20.00	Window Cleaner 25/1 & 8/2
25/02/2019	J & M Payroll Services Limited	203346	36.00	Payroll Admin - Jan
25/02/2019	C Black	203347	2,175.00	Installation of bollards
25/02/2019	Design4Print	203348	546.00	Banners x 9
25/02/2019	Bondfire	203349	52.50	Fire Extinguisher Service
25/02/2019	WH Darby	203350	319.20	Mayors Velvet Collar
25/02/2019	Primrose Cleaning	203351	111.00	Cleaning - Jan
25/02/2019	This is Fever Limited	203352	24.00	Cloud Hosting - Feb
25/02/2019	Stanley Marsh & Co	203353	137.52	Building Ins Feb 19/Jan20
25/02/2019	Horticultural Society	203354	459.88	Rent % charge
25/02/2019	E De Can	203355	39.80	Refund for Office Supplies
25/02/2019	Newsquest Media	203356	109.20	Echo Subscription 2019
25/02/2019	AMAS Ltd/GMPF	203357	480.00	Land rental - Knightwick
25/02/2019	Trophy Store	203358	176.94	Awards x 6

Total Payments 5,048.08

CO/111/18 – REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND

The Community Warden confirmed that there were no current issues to report. The allotments rents had been renewed and the new process of administration went smoothly and that there had been larger swims opened up as part of the reed maintenance program at Canvey Lake.

CO/112/18 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

No reports were provided.

CO/113/18 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND

Cllr Blackwell advised that all county members had been given a personal adviser to which they could refer issues such as pot holes which will make reporting easier and issues could be fast tracked. The Community Warden asked that the issue of the cones being left in the lake following the path maintenance conducted by the county council be raised as this had still not been resolved as the contractor on site refused to remove the cones and this should not be done at the cost of the Town Council.

Cllr May advised that he had requested a meeting with the chairman of the highways panel and all three local authorities to discuss and consider a pilot scheme to tackle the issues with dilapidated grass verges. Cllr May advised that he had done extensive research into potential resolutions.

The meeting closed at 9.00 pm.

TOWN MAYOR

13th May 2019