

Canvey Island Town Council



TO ALL MEMBERS OF THE COMMON LIAISON COMMITTEE



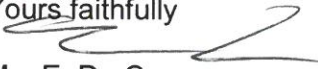
Yianni Andrews (Chairman), Cllr J. Anderson, Cllr P. Varker, Cllr B. Campagna and Cllr R Howard

Dear Members,

I hereby summon you to attend a meeting of the **COMMON LIAISON COMMITTEE** to be held in the **TOWN COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, ESSEX, SS8 7RB** on the **27TH FEBRUARY 2019** commencing at **3.00 PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully


Mrs E. De Can
Town Clerk

20th February 2019

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk. All Council meetings are recorded and are available as audio minutes on the Councils website.

A G E N D A

1. Apologies for absence.
2. To receive Declarations of Interest in items on the Agenda.
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Committee meeting held on 28th November 2019.
5. To note the Clerks Report from the ongoing projects and not on the agenda (Appendix A).
6. To consider and agree the draft partnership agreement with the fishing club (Appendix B)
7. To consider and agree the specification for the tender of the maintenance contract for the lake and surrounding areas (Appendix C).
8. To note the Tree Audit report completed on the 12th December 2018 (Appendix D)
9. To note the Health & Safety report detailing incidents and actions completed (Appendix E)