

# Canvey Island Town Council



## TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held in the **COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 25<sup>TH</sup> FEBRUARY 2019** commencing at **7.30PM** for the transaction of business as set out below.

***Any member who is unable to attend the meeting should send their apologies before the meeting.***

Yours faithfully

Mrs E. De Can  
Town Clerk

19<sup>th</sup> February 2019

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk*

## **A G E N D A**

1. Apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meetings held on 26<sup>th</sup> November 2018.
5. To note the minutes from the Environment & Open Spaces Committee meeting held on the 17<sup>th</sup> December 2018.
6. To note the minutes from the Community Relations Committee meeting held on the 14<sup>th</sup> January 2019.
7. To consider and agree the recommendations from the Policy and Finance Committee meeting held on the 4<sup>th</sup> February 2019.
8. To note the minutes and resolutions from the Personnel Committee held on the 19<sup>th</sup> November 2018 and 12<sup>th</sup> February 2019.
9. To note the report of Officer Decisions under delegated powers and background papers.
10. To note the Clerks report of ongoing projects and not on the agenda.
11. To consider the issues raised with the Wildlife Day and agree how to proceed.

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12. To consider and agree working in partnership with Canvey Community Archive to arrange a dedication event to commemorate the 75<sup>th</sup> Anniversary of the B-17 crash.
13. To note the update on the Special Constable Scheme (Appendix A).
14. To note the update on the Highway Devolution project (Appendix B).
15. To note the unsuccessful grant funding bid for the proposed Enforcement Officer (Appendix C).
16. To consider and agree the fee of £383.72 for the production of a draft lease for the Labworth Memorial Gardens and the Band Stand.
17. To note the reports provided from the following forums and groups:-
  - Transport Meeting – 12<sup>th</sup> October 2018
  - EALC Executive Committee – 22<sup>nd</sup> November 2018 & 17<sup>th</sup> January 2019
18. To confirm accounts for payment as previously agreed.
19. Report from Community Warden on matters relating to Canvey Island.
20. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
21. Reports from Essex County Councillor on matters relating to Canvey Island.