

Canvey Island Town Council



TO ALL MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

Cllr P. May (Chairman), Cllr P. Greig, Cllr M. Tucker, Cllr J. Blissett, Cllr B. Palmer (VC), Cllr D. Anderson

Dear Councillors,

I hereby summon you to attend a meeting of the **COMMUNITY RELATIONS COMMITTEE** to be held in **THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 14TH JANUARY 2019** commencing at **7.30pm** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully,

Mrs E. De Can
Town Clerk

8th January 2019

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk. All Council meetings are recorded and are available as audio minutes on the Councils website.

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 15th October 2018.
- 5 To note the Clerk's Report on ongoing projects and not on the agenda (Appendix A)
- 6 To consider and agree the dates of events for 2019.
- 7 To consider and agree a recipient of the funds raised at the 2019 Garden Trail.
- 8 To confirm the design of the Community Awards trophies and the nomination form (Appendix B).
- 9 To confirm the format of the Wildlife Day and Armed Forces Day Events for 2019.
- 10 To consider and agree the Summer Event Programme for 2019.
- 11 To receive an update on the progress of the Town Guide.
- 12 To consider and agree suitable locations for confirmed litter pick events in 2019.
- 13 To review the investigations made into the installation of LED signage and consider whether to progress with the project