

# Canvey Island Town Council



## TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held in the **COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 26<sup>TH</sup> NOVEMBER 2018** commencing at **7.30PM** for the transaction of business as set out below.

***Any member who is unable to attend the meeting should send their apologies before the meeting.***

Yours faithfully

Mrs E. De Can  
Town Clerk

20<sup>th</sup> November 2018

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk*

## **A G E N D A**

1. Apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
4. To confirm and sign as a true record the minutes of the Council meetings held on 3<sup>rd</sup> September 2018.
5. To note the minutes from the Environment & Open Spaces Committee meeting held on the 24<sup>th</sup> September 2018.
6. To note the minutes from the Community Relations Committee meeting held on the 15<sup>th</sup> October 2018.
7. To consider and agree the recommendations from the Policy and Finance Committee meeting held on the 5<sup>th</sup> November 2018.
8. To note the minutes and resolutions from the Personnel Committee held on the 17<sup>th</sup> September and 19<sup>th</sup> November 2018.
9. To note the report of Officer Decisions under delegated powers and background papers.
10. To note the Clerks report of ongoing projects and not on the agenda.
11. To consider and agree the proposal to approach Castle Point Borough Council with the intention to take over the responsibilities and maintenance of the Dutch Cottage.

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12. To consider and agree the budget and precept for 2019/20 and the four year plan.
13. To consider and agree a grant application from the Phoenix Club for the Disabled (Appendix B).
14. To consider and agree the proposals made for the Welcome Signage on Canvey Way.
15. To note the 2018 Air Quality Annual Status Report and information provided by the EALC regarding Air Quality (Appendix C).
16. To consider and agree a representative for the Local Highway Panel (Appendix D).
17. To consider taking part in the Highways Devolution Pilot (Appendix E).
18. To note the reports provided from the following forums and groups:-
  - Wyvern Community Transport
  - EALC Executive Committee
19. To confirm accounts for payment as previously agreed.
20. Report from Community Warden on matters relating to Canvey Island.
21. Reports from Castle Point Borough Councillors on matters relating to Canvey Island.
22. Reports from Essex County Councillor on matters relating to Canvey Island.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

23. To receive a report on the Labworth Memorial Gardens/Bumblebee Park lease negotiations.
24. To receive a report on the Band Stand