

# Canvey Island Town Council



## TO ALL MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

Cllr P. May (Chairman), Cllr P. Greig, Cllr M. Tucker, Cllr J. Blissett, Cllr B. Palmer (VC), Cllr D. Anderson

Dear Councillors,

I hereby summon you to attend a meeting of the **COMMUNITY RELATIONS COMMITTEE** to be held in **THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 15<sup>TH</sup> OCTOBER 2018** commencing at **7.30pm** for the transaction of business as set out below.

**Any member who is unable to attend the meeting should send their apologies before the meeting.**

Yours faithfully,

  
Mrs E. De Can  
Town Clerk

9<sup>th</sup> October 2018

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk. All Council meetings are recorded and are available as audio minutes on the Councils website.*

## AGENDA

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 To confirm and sign as a true record the minutes of the Committee meeting held on 2<sup>nd</sup> July 2018.
- 5 To note the Clerk's Report on ongoing projects and not on the agenda (Appendix A)
- 6 To review and consider the Budget and Four Year Plan for 2019/20
- 7 To consider and agree costs for activities at the Christmas event
- 8 To consider and agree entering the Christmas Tree Festival held by St Nicholas Church
- 9 To consider and agree providing additional security staff to assist Essex Police on Halloween
- 10 To receive a verbal reports on the progress of the Litter Picks
- 11 To receive a report on the progress of Speed Watch
- 12 To receive a verbal report on the Garden Trail
- 13 To confirm accounts for payments previously agreed.

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

- 14 To consider and agree the Tenders for the 2019/21 Festive Lighting Contract