

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE
COMMON LIASION COMMITTEE HELD IN THE COUNCIL OFFICE,
13 HIGH STREET, CANVEY ISLAND
ON WEDNESDAY 24TH MAY 2017 AT 3.00PM**

PRESENT:

Committee: Natalie Holt (Chairman), Cllr J. Anderson and Cllr R. Howard

Also present: Mrs E. De Can – Town Clerk
Mrs A. Ruskin – Community Warden

CL/091/16 - APOLOGIES FOR ABSENCE.

Apologies were accepted for Cllr T. Skipp and Cllr D. Blackwell

CL/092/16 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.

No declarations of interest were received.

CL/093/16 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES.

No members of public were present.

CL/094/16 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COMMITTEE MEETING HELD ON 15TH MARCH 2017.

The minutes of the committee meeting held on the 15th March 2017 were **CONFIRMED** and signed as a true record.

CL/095/16 – TO NOTE THE CLERKS REPORT FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA.

Members noted the report from ongoing projects.

CL/096/16 – TO CONSIDER AND AGREE THE TIMETABLE OF MEETINGS FOR 2017/18

Members **RESOLVED** to approve the Timetable of Meetings for 2017/18.

CL/097/16 –TO CONSIDER A REQUEST TO HOLD A COMMUNITY FISHING COMPETITION ON SATURDAY 12TH AUGUST 2017

Members noted a request to hold a fishing competition to raise funds for a local children's charity on the 12th August 2017 and **RESOLVED** to agree the request as long as relevant public liability requirements are met. Members recommended that letters are sent to the residents informing them of the event.

CL/098/16 –TO RECEIVE AN UPDATE FROM THE COMMUNITY WARDEN ON THE BOUNDARY LINES OF THE LAKE

The Community Warden provided an update on the investigations in relation to Town Councils boundary of the lake and members **RESOLVED** that the Community Warden should seek further advice from Gary White, Essex County Council before considering costs for legal advice.

CL/099/16 –TO CONSIDER AND AGREE THE QUOTES PROVIDED FOR THE WORKS REQUIRED FOLLOWING THE TREE AUDIT

Members considered the quotes for the tree work required following the audit and **RESOLVED** to appoint Gary Rogers, Tree Surgeon at a cost of £460.00 ex vat.

CL/0100/16 – TO NOTE THE HEALTH AND SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED

Members noted the health and safety report detailing incidents and actions completed.

Meeting closed at 3.50 pm

Chairman

20th September 2017