

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF  
CANVEY ISLAND TOWN COUNCIL  
HELD AT THE COUNCIL OFFICES, 13 HIGH STREET, CANVEY ISLAND ON  
MONDAY 4<sup>TH</sup> SEPTEMBER 2017 AT 7.30PM**

**PRESENT:**

**Councillors:** Cllr J. Anderson, Cllr. J. Blissett, Cllr. B Campagna, Cllr A. Acott, Cllr M. Tucker, Cllr D. Anderson, Cllr N. Harvey, Cllr P. May and Cllr P. Greig

**Also present:** Mrs E. De Can – Town Clerk  
Mr N. Milner – Deputy Clerk  
Ms A. Ruskin – Community Warden  
2 members of the public

**CO/030/17 – APOLOGIES FOR ABSENCE**

Cllr D. Blackwell and Cllr T. Belford.

**CO/031/17 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA**

No declarations of interest were received.

**CO/032/17 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES**

No members of the public wished to speak.

**CO/033/17 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON THE 22<sup>ND</sup> MAY 2017**

Members **RESOLVED** that the minutes of the Annual Council meeting held on the 22<sup>nd</sup> May 2017 be confirmed as a true record of the proceedings and were signed by the Town Mayor.

**CO/034/17 – TO NOTE THE MINUTES FROM THE ENVIRONMENT AND OPEN SPACES COMMITTEE MEETING HELD ON THE 26<sup>TH</sup> JUNE 2017**

Members noted the minutes of the Environment and Open Spaces Committee meeting held on the 26<sup>th</sup> June 2017.

Cllr A. Acott requested an amendment to item E&OS/007/17 of the above minutes as he also suggested that the RSPB should be contacted as they were involved in the planting of trees at Canvey Wick.

**CO/035/17 – TO NOTE THE MINUTES FROM THE COMMUNITY RELATIONS COMMITTEE MEETING HELD ON THE 10<sup>TH</sup> JULY 2017**

Members noted the minutes of the Community Relations Committee meeting held on the 10<sup>th</sup> July 2017.

**CO/036/17 – TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE POLICY AND FINANCE COMMITTEE MEETING HELD ON THE 31<sup>ST</sup> JULY 2017**

Members noted the minutes of the Policy & Finance meeting held on the 31<sup>st</sup> July 2017 and **RESOLVED** that the minutes are adopted by the Council and recommendations made were agreed and the minutes are to be signed by the Chairman of the committee at the next Policy & Finance meeting.

**CO/037/17 – TO NOTE THE REPORT OF OFFICERS DECISIONS UNDER DELEGATED POWERS AND BACKGROUND PAPERS.**

Members noted the report of officer's decisions under delegated powers and background papers.

**CO/038/17 – TO NOTE THE CLERKS REPORT OF ONGOING PROJECTS AND NOT ON THE AGENDA.**

Members noted the report. The Clerk provided an update on the Community Safety Partnership as CPBC have confirmed that it is in the process of setting up a community safety hub at the council offices with the neighbourhood policing team from Rayleigh. These are being developed in each area of the county and

the idea is that there will be an opportunity for all local partners to contribute to this and the Town Council will be invited to participate, however, the setting up and relocation to the new offices has taken far longer than first expected.

**CO/039/17 – TO APPOINT CLLR J. ANDERSON TO THE COMMON LIAISON COMMITTEE**

Members noted the Clerks report provided and **RESOLVED** to appoint Cllr J. Anderson to the committee.

**CO/040/17 – TO CONSIDER AND AGREE THE PURCHASE OF PAST MAYOR PINS OR RELEVANT REGALIA FOR PAST MAYOR’S**

Members were advised that due to the current title change investigations have taken place to update the existing Past Chairman badges to Past Town Mayor and costs were given. Members **RESOLVED** to hold this decision until costs could be sought for the potential purchase of a Past Mayor medallion with ribbon.

**CO/041/17 – TO NOTE THE REPORTS PROVIDED FROM THE FOLLOWING FORUMS AND GROUPS: -**

- **Wyvern Community Transport**  
Members noted the minutes provided.
  
- **Parish Transport**  
Members noted the minutes and papers provided.

**CO/042/17 - TO CONSIDER AND REVIEW PROPOSALS FOR PROJECTS FOR THE FOUR YEAR PLAN FOR CONSIDERATION IN THE 2018/19 BUDGET DISCUSSIONS**

Members reviewed the four year plan and updates were provided on the progression of various projects. Members **RESOLVED** that the Clerk investigate the possibility of the Town Council purchasing or taking over the responsibility of the band stand and its surrounding location to preserve the neglected bandstand and to put the site to good use by local establishments or the Town Council for small events or entertainment to enhance the seafront location.

**CO/043/17 - TO NOTE ACCOUNTS PAID AS PREVIOUSLY AGREED BETWEEN THE 31<sup>ST</sup> JULY 2017 AND 4<sup>TH</sup> SEPTEMBER 2017 DURING THE AUGUST MEETING BREAK**

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
02/08/2017	Primrose Cleaning Services	202936	111.00		Cleaning - 5/17 replace chq
16/08/2017	Canvey Island First Responders	202937	1,024.94		Garden Trail Monies
<b>Total Payments</b>			<u>1,135.94</u>		

**CO/044/17 - TO CONFIRM ACCOUNTS FOR PAYMENT PREVIOUSLY AGREED.**

Accounts **APPROVED** and cheques for No1 account 202938 to 202950 inclusive were signed.

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/09/2017	D Trower	202940	20.00		Window Cleaning
04/09/2017	Aspect Maintenance Ltd	202938	9,006.00		July and August 2017
04/09/2017	Mr N Stevens	202939	408.50		Security Armed Forces Wildlif
04/09/2017	Doreen Anderson	202941	5.75		Member Expenses DA
04/09/2017	DC PAT TESTING	202942	90.00		PAT Testing - August 2017
04/09/2017	EALC	202943	620.00		Training Courses
04/09/2017	E-on	202944	235.64		Electric - 11- 13 High Street
04/09/2017	G & K Groundworks Ltd	202945	110.00		Storage Rental - Sept 2017
04/09/2017	J & M Payroll Services Limited	202946	72.00		Payroll Processing Charges
04/09/2017	Primrose Cleaning Contractors	202947	74.00		Office Cleaning - July 2017
04/09/2017	The Reindeer Hire Company	202948	657.00		Deposit for Reindeers - Nov 17
04/09/2017	Zurich Municipal	202949	1,609.40		Insurance 2017 - 2018
04/09/2017	Petty Cash	202950	138.65		Top Up
<b>Total Payments</b>			<u>13,046.94</u>		

## **CO/045/17 – REPORT FROM THE COMMUNITY WARDEN ON MATTERS RELATING TO CANVEY ISLAND**

The Community Warden provided an update on the recent dilapidation of the tidal pool joints and the investigations taking place into the current material used, the recent Lake Watch meeting, the fishing competition at Canvey Lake by a local group in aid of the Indie Rose Trust, a meeting held with the seafront traders and Chief Inspector Fergus Coldfield regarding local youths and vandalism and her recent training and subsequent appointment as a Hate Crime Ambassador.

A concern was raised regarding the pony rides taking place between Park Lane and the seafront and the mess left by the horses. The Community Warden confirmed that she was aware of this and has been investigating the issue with CPBC who confirmed that it is an offence to leave the horse mess as it is classed as littering. She advised that she was not aware that it was a business charging for pony rides and will inform CPBC of this fact.

A question was raised in relation to coach parking at the seafront and the lack of facilities and it was confirmed that this had been raised as part of the seafront master plan.

Members noted that after busy periods at the seafront the litter left behind is not cleared until the Monday which is leaving the area in an unacceptable condition. A concern was also raised regarding the toilet facilities and the lack of cleaning or usable facilities. Members requested that the Clerk write to CPBC asking that during the high seasons the cleaning and clear up times for litter is increased and the cleaning and maintenance of blockages or unusable toilets is improved.

## **CO/046/17 - REPORTS FROM CASTLE POINT BOROUGH COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Members noted that Bay Watch had now taken over the maintenance of the roundabout at the bottom of Furtherwick Road.

## **CO/047/17 - REPORTS FROM ESSEX COUNTY COUNCILLORS ON MATTERS RELATING TO CANVEY ISLAND**

Cllr May advised that a meeting had been held with the Police Commissioner regarding motorbikes on the island. A motion had been put to Full Council by Cllr Blackwell regarding the state of the footpaths and weeds. The issues regarding the parking had been raised with the parking partnership and a request has been made to Highways to reduce the speed limit at the seafront to 20mph and possible solutions are being discussed.

The meeting closed at 8.55pm.

TOWN MAYOR

27<sup>th</sup> November 2017