

Canvey Island Town Council



TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held in **THE COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 27TH NOVEMBER 2017** commencing at **7.30PM** for the transaction of business as set out below.

Any member who is unable to attend the meeting should send their apologies before the meeting.

Yours faithfully

Mrs E. De Can
Town Clerk

21st November 2017

The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk

A G E N D A

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
4. To confirm and sign as a true record the minutes of the Council meetings held on 4th September and 25th September 2017
5. To note the minutes from the Environment & Open Spaces Committee meeting held on the 25th September 2017
6. To note the minutes from the Community Relations Committee meeting held on the 16th October 2017
7. To consider and agree the recommendations from the Policy and Finance Committee meeting held on the 6th November 2017
8. To note the minutes and resolutions from the Personnel Committee held on the 23rd October 2017
9. To note the report of Officer Decisions under delegated powers and background papers
10. To note the Clerks report of ongoing projects and not on the agenda
11. To consider and agree the budget and precept for 2018/19 and the four year plan.

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12. To consider and agree a substitute member to the Personnel Committee as per Standing Order 4dii
13. To consider and agree the recommendations regarding the administration of the Allotments
14. To review the Community Awards and agree the changes to the Annual Town Meeting
15. To note the correspondence from Castle Point Borough Council regarding the seafront litter clearance and toilets (Appendix B)
16. To confirm accounts for payment as previously agreed
17. Report from Community Warden on matters relating to Canvey Island
18. Reports from Castle Point Borough Councillors on matters relating to Canvey Island
19. Reports from Essex County Councillor on matters relating to Canvey Island