

# Canvey Island Town Council




## TO ALL MEMBERS OF THE COUNCIL

Dear Councillors,

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held in the **COUNCIL OFFICE, 13 HIGH STREET, CANVEY ISLAND, SS8 7RB** on **MONDAY 19<sup>TH</sup> FEBRUARY 2018** commencing at **7.30PM** for the transaction of business as set out below.

***Any member who is unable to attend the meeting should send their apologies before the meeting.***

Yours faithfully

  
Mrs E. De Can  
Town Clerk

13<sup>th</sup> February 2018

*The Openness of Local Government Bodies Regulations 2014 allows the filming, recording, photographing or otherwise reporting of those participating in a meeting. Should any member of the public present and does not wish to participate but who objects to being filmed, recorded, photographed or otherwise reported about please make yourself known to the Town Clerk*

## **A G E N D A**

1. Apologies for absence
2. To receive declarations of interest in items on the agenda
3. Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
4. To confirm and sign as a true record the minutes of the Council meetings held on 27<sup>th</sup> November 2017
5. To note the minutes from the Environment & Open Spaces Committee meeting held on the 18<sup>th</sup> December 2017
6. To note the minutes from the Community Relations Committee meeting held on the 8<sup>th</sup> January 2018
7. To consider and agree the recommendations from the Policy and Finance Committee meeting held on the 29<sup>th</sup> January 2018
8. To note the minutes and resolutions from the Personnel Committee held on the 5<sup>th</sup> December 2017 and the 23<sup>rd</sup> January 2018
9. To note the report of Officer Decisions under delegated powers and background papers
10. To note the Clerks report of ongoing projects and not on the agenda
11. To review the Committee Terms of Reference and consider and agree changes to:
  - a. the Personnel Committee terms of reference
  - b. the Planning Committee terms of reference
  - c. the Community Relations terms of reference



12. To receive an update on the investigations for assisting funding additional PCSO's or Community Special Constables on Canvey Island
13. To review the format and objectives of the Wildlife Day event
14. To consider and agree having a stand at the Castle Point Show on the 22<sup>nd</sup> July 2018 and provide availability for stall coverage
15. To note the reports provided from the following forums and groups:-
  - Wyvern Community Transport
  - EALC Executive Committee
16. To note the sad passing of the South Ward Councillor Anthony Belford.
17. To note the notice of casual vacancy
18. To confirm accounts for payment as previously agreed
19. Report from Community Warden on matters relating to Canvey Island
20. Reports from Castle Point Borough Councillors on matters relating to Canvey Island
21. Reports from Essex County Councillor on matters relating to Canvey Island

In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act 1960, the Council **RESOLVED** that the public and press be excluded from the remainder of this meeting because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

22. To consider and agree the nominations for the Community Awards
23. To discuss confidential matters