

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE  
COMMON LIASION COMMITTEE HELD IN THE COUNCIL OFFICE,  
13 HIGH STREET, CANVEY ISLAND  
ON WEDNESDAY 16<sup>TH</sup> SEPTEMBER 2015 AT 3.00PM**

PRESENT:

Committee: Mr D Hedges, Cllr R. Howard, Cllr J. Anderson, Cllr D. Blackwell and Cllr Skipp

Also present: Mrs E. Hunt – Deputy Clerk

**CL/011/15 - APOLOGIES FOR ABSENCE.**

There were none.

**CL/012/15 - TO RECEIVE DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.**

No declarations of interest were received.

**CL/013/15 - PUBLIC FORUM - TO RECEIVE CONTRIBUTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ITEMS ON THE AGENDA FOR A PERIOD NOT EXCEEDING TEN MINUTES.**

No members of public were present.

**CL/014/15 - TO CONFIRM AND SIGN AS A TRUE RECORD THE MINUTES OF THE COMMITTEE MEETING HELD ON 11<sup>TH</sup> MARCH 2015.**

The minutes of the committee meeting held on the 17<sup>th</sup> June 2015 were **CONFIRMED** and signed as a true record.

**CL/015/15 - MATTERS ARISING FROM THE ONGOING PROJECTS AND NOT ON THE AGENDA.**

D Hedges asked members to review the matters arising from the ongoing projects and not on the agenda. The Deputy Clerk provided members with the response received from Mr S Prewer, Manager of Parks and Countryside Services for Basildon District Council relating to advice on agreements with local fishing clubs. Members expressed their disappointment with the response and **RECOMMENDED** that the Deputy Clerk contact Legal Services at Castle Point Borough Council to ask for advice and guidance on preparing a tender document for an agreement with a local fishing club to act on behalf of the Council within the designated fishing area at the lake. Members also **RECOMMENDED** that the Clerk of Rochford Parish Council also be contacted for advice.

Cllr D Blackwell advised members of incidents of anti-social behaviour relating to fishing on the south bank. Cllr Blackwell explained that he had received reports of cars parking outside of properties that front onto the lake which were preventing the residents from leaving their homes. Cllr Blackwell asked members whether the committee could consider restricting vehicular access along this section of unadopted road. Members discussed this matter and **RECOMMENDED** that the committee conduct a site visit.

**CL/016/15 – TO NOTE LEGAL ADVICE RECEIVED IN RESPECT OF AN UNADOPTED ROAD ADJOINING COUNCIL LAND**

The Deputy Clerk provided members with an update of the advice received from NALC in respect of an unadopted road adjoining Council land. Cllr Howard objected to the advice given explaining that cars can cause damage to the road surface when driving along it. Cllr Howard explained that this particular unadopted section of road had no surface drainage and that as there was no road surface under any road planings applied to it do sink. Cllr R Howard enquired whether the request had been put to the Council to redress the road surface as the residents felt pot holes in the road surface were caused by visitors using the car park. The Deputy Clerk advised members that the request was received into the

Council prior to a drainage fault being detected at this location. The Deputy Clerk confirmed that there was a significant leak detected in this section of unadopted road which had caused a lot of water retention. The Deputy Clerk confirmed that Essex and Suffolk Water had repaired the leak and reinstated this section of road.

D Hedges **RECOMMENDED** rather than applying another layer of road planings that the Council should consider scalping the road surface, levelling and relaying with the existing material and requested that quotations be obtained by the Deputy Clerk for members to consider at the next meeting.

**CL/017/15 - TO RECEIVE AN UPDATE ON THE PROGRESSION OF THE BYELAW**

The Deputy Clerk advised members that she had tried to chase up the progression of the byelaw with the Byelaws Team but was unable to speak with anyone from the team so had left a further message for them to contact her. The Deputy Clerk also advised members that she had now also written to Rebecca Harris MP to request her assistance with chasing up the progression of the byelaw.

**CL/018/15 - TO NOTE THE RECOMMENDATIONS FOLLOWING THE RECENT TREE AUDIT SURVEY AT CANVEY LAKE**

Members discussed the report provided by the Deputy Clerk detailing the recommendations received by the Tree Auditor following the recent tree audit at Canvey Lake. Members noted that the cause of the deterioration of the health to most of the trees was glyphosate used for weed killing and **RECOMMENDED** that the Deputy Clerk review the ground maintenance specification relating to weed killing and report back to members at the next Committee meeting.

Members **AGREED** to the recommendations made by the Tree Auditor and requested that the Deputy Clerk obtain quotations to carry out these works for consideration by members at the next committee meeting.

**CL/019/15 – TO CONSIDER AND AGREE THE CONTINUATION OF SILTEX APPLICATIONS AT CANVEY LAKE**

Members considered the continuation of the Siltex applications at Canvey Lake and **RESOLVED** that this item be deferred until the Integrated Urban Drainage Study had been completed.

Cllr J Anderson asked the Deputy Clerk whether the Town Council were involved in the multi-agency discussions and enquired whether the Town Council had been invited to the next multi-agency meeting. The Deputy Clerk explained that both herself and the Town Clerk had been invited to attend at a multi-agency meeting held at Castle Point Borough Council in January 2015 and that she would make enquiries about when the next meeting is due to be held and shall request that an officer of the Town Council be invited to attend at this meeting.

**CL/020/15 – TO CONSIDER AND AGREE A REQUEST TO REPLACE 2 NO. DETERIORATED BASKET LITTER BINS AT THE LAKE WITH BINS TO MATCH NEWLY INSTALLED LITTER BINS AT THE LAKE**

Members considered the request and reviewed the quotations provided for litter bins and **RESOLVED** to purchase two 120L litter bins from Unicorn Containers at a cost of £779.70 inclusive of installation.

**CL/021/15 - TO NOTE THE HEALTH & SAFETY REPORT DETAILING INCIDENTS AND ACTIONS COMPLETED**

Members noted the health and safety report detailing incidents and actions.

Meeting closed at 3.45pm

Chairman

25<sup>th</sup> November 2015