

**MINUTES OF THE PROCEEDINGS AT THE ANNUAL TOWN MEETING OF THE
CANVEY ISLAND ONGAR PARISH TOWN COUNCIL
HELD IN HALL 2, AT THE COUNCIL CHAMBER, LOVE LANE, ONGAR PADDOCKS,
LONG ROAD AT 7.30PM
ON MONDAY THURSDAY 6th JANUARY 2005 27th APRIL 2009**

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PRESENT:

Councillor N. Harvey K. Tait (Chairman)

Councillors: D. Anderson J. Anderson N. Pontius R. Bishop
P. Davis B. Dixie P. Greig D. Blackwell
R. Howard J. Liddiard (Vice Chairman)
G. Anthony J. Coward E. Crook P. Gode P.
Hughes N. Main (from 8..10pm) R. Roles (Vice-
Chairman) S. Spring B. Surtees A. Sweeney B.
Szymanek A. Wingfield-Halm
Mrs E. De Can- Assistant to the Clerk

Also present 28 members of the public.
K. Wright

99. APOLOGIES

Apologies for absence were received from Councillors D. Jacobs and A. Sweeney
1. 'A review of the Town Council's year, its achievements and its aspirations for the future' – COUNCILLOR NICK HARVEY, CHAIRMAN, CANVEY ISLAND TOWN COUNCIL
Cllr. Harvey welcomed those present and thanked the Town Council's guest, Chief Inspector Paul Eveleigh, Essex Police District Commander for Castle Point for attending. All Town Councillors on the top table were introduced to the meeting as Chairman for each committee. Cllr. Harvey outlined the Council's achievements in its second year which included the continuation of the tree planting scheme at Tewkes Creek and Canvey Lake, the erection of 10 new lamp posts and 4 new high street planters in the Town Centre. Cllr Harvey also confirmed that new hanging baskets will be erected onto the lamp posts by the end of May.

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2. A review of the activities of the Council's Committees:

Community Relations

Cllr Liddiard introduced herself as the chairman of the Community Relations committee and outlined the committee's achievements which included a grant for a new bus shelter and the refurbishment of the shelter on the junction of Eastern Esplanade and Seaview Road, the proposed addition of 7 new Town Council notice boards to be erected around the Island and the success of the Christmas festivities. It was reported that following the successful first aid training provided by Thames Ambulance Service to Castle View School, the Town Council has received a further £5000 from Essex County Council to deliver first aid training to all year 7 pupils of Furtherwick Park and Cornelius Vermuyden schools.

Environment and Open Spaces

Cllr Anderson introduced himself as the chairman of the Environment and Open Spaces committee and outlined the committee's achievements which included the Town Council working in partnership with Castle Point Borough Council to improve Canvey Lake, he confirmed that the Town Council have signed a 100 year lease with Castle Point Borough Council to manage these improvements and that a first stage public consultation has been conducted. Cllr Anderson also expanded on the improvements to the Town Centre and advised the public that the Regeneration is due to be discussed and they should ensure their ideas are put forward, the Tewkes Creek and Canvey Lake tree planting scheme, the installation of a Teen Cafe, improvements to the seafront gardens, the addition of 7 new Town Council notice boards and requested that the public make use of these as they will be used to better publicise the Town Council meetings. Cllr Anderson advised that the Town Council needs to work with various partnerships to reduce the costs to the Town Council.

Planning

Cllr Dixie introduced himself as the chairman of the Planning committee and confirmed that the Town Council had responded to the Core Strategy consultation and had strongly disagreed with the proposals made.

Policy and Finance

Cllr Davies introduced himself as the chairman of the Policy and Finance committee but was unable to provide an update due to working away in Ireland for the last few months.

3. OPEN FORUM – Questions will be invited from members of the public relating to the activities of Canvey Island Town Council

Members of the public were invited to address questions to the relevant committee chairman.

4. 'Neighbourhood Policing, Community Policing and Neighbourhood Action Panels on Canvey Island' - CHIEF INSPECTOR PAUL EVELEIGH, ESSEX POLICE DISTRICT COMMANDER FOR CASTLE POINT

CI Eveleigh summarised the Police priorities on crime reduction, he advised the meeting that Canvey Island was in need of more neighbourhood watch schemes and that a new messaging service had been set up for the public through Essex Police which can be accessed through their website and provides reports on local crime, there will be 6 new Police Officers for Canvey Island who will be in key positions on the Island at different times and will be canvassing the streets and identifying homes at risk of possible targets of crime and advising individual households on home security. A long discussion took place by all with regards to parking on the pavement and grass verges, Cllr Anderson suggested a plan similar to that introduced at Tilburg Road where part of the pavements are cut away to make parking spaces and replaced with grasscrete. CI Eveleigh advised that he would look into the parking issues at Dyke Road and have cars removed where necessary.

Members of the public were invited to address further questions to CI Eveleigh.

5. OPEN FORUM – Questions will be invited from members of the public relating to the parish of Canvey Island

Members of the public were invited to address questions to the Chairman.

Cllr. Harvey thanked CI Eveleigh and the community for attending. He also thanked Cllr Blackwell for his contribution to the Town Council as the previous Chairman.

The meeting closed at 9.20pm

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Chairman

100. DECLARATIONS OF INTEREST

Councillors P. Gode and K. Wright declared an interest in item 6: Planning in the light of their dual role as District Councillors.

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Councillors J.Coward, S.Spring and K. Tait declared an interest in item 6 iv): Planning Application No. **EPF/2331/04 LBC & EPF/2330/04, 108 High St, Ongar**

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101. ADJOURNMENT OF THE MEETING

No members of the public had indicated a wish to address the Council.

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102. MINUTES OF COUNCIL MEETING

RESOLVED the minutes of the Council meeting held on 25th November 2004 be confirmed and signed by the Chairman.

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103. MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 25TH NOVEMBER 2004 AND NOT ON THE AGENDA

Item 88 Bus Route 201 – Buckhurst Hill to Ongar

The Clerk reported that a reply had been received from Essex County Council advising that the views of this Council would be taken into account during the consultation process.

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Item 92 (10) Mini-Bus

The Council were advised that a meeting had been arranged with EFDC to discuss the Council's resistance to wholly incorporate the vehicle into the Community Transport Scheme.

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Item 98 Skateboard Park

The Clerk reported that it had not been possible to arrange a meeting with all parties to date due to holiday commitments over the Christmas period. It was anticipated that a meeting would take place during January 2005.

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On the advice of the Council's legal representatives the Council **RESOLVED** that:

It li be represented at the site meeting by the Clerk, Mr Johnson of Cameron Taylor Bedford, Consulting Engineers and two Councillors. The latter to consist of either the Chairman and/or Vice-Chairman and/or Chairman of Open Spaces Committee. Members further nominated Cllr Surtees to represent the Council if required.

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104. PLANNING

RESOLVED to make **NO COMMENT** on the following applications:

i) EPF/2243/04, 43, 18 Kilnfield, Ongar

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Retrospective application for erection of rear conservatory

ii) CLD/EPF/2292/04, 5 Milton Crescent, Ongar
Certificate of lawfulness for a proposed loft conversion

iii) EPF/2363/04, Lodge farm, Greensted, Ongar
Erection of a new grain store including concrete apron

iv) EPF/2331/04 LBC & EPF/2330/04, 108 High St, Ongar
Conversion of barn to provide ancillary residential accommodation

v) EPF/2312/04, 'Wren Cottage', Greensted Rd, Ongar
Single storey side and rear extensions

RESOLVED to make the following **OBJECTIONS**:

i) TEL/EPF/2320/04, Verge south of Station Garage, High Street, Ongar
Telecommunications installation comprising a 15m high imitation telegraph pole and associated equipment

Councillors noted that a resident's letter of objection had been received.

- This proposal represents a radiation hazard in a residential area.
- This proposal would be detrimental to the street scene.
- No public consultation has taken place. Councillors would expect this to be the case given the scale of the mast.
- Clarification is required of the exact location of the proposed mast.
- Clarification is required of the diameter and girth of the proposed mast.

The Council further agreed to advise all Ongar residents of the application and to encourage them to comment on it to the Planning Authority.

ii) EPF/1307/04, 43 Fyfield Road, Ongar (Appeal Notification)
Demolition of garage and erection of a detached annexe

Clerk to write to advise that this Council wish their points of objection to be taken into consideration at appeal.

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105. STREET WORKS IN ONGAR

The Clerk reported correspondence from Transco and Three Valleys Water who had advised of works commencing in January 2005 and their likely disruption to residents. Members were advised that copies of the correspondence were available in the Council Office.

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106. ALLIANZ CORNHILL – SETTLEMENT OF CLAIM

Members were advised that the claim for one replacement springie in the Cerizay Garden had now been settled and the sum of £613 had been received.

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107. 10K COMMITTEE

A request had been received from the 10K Committee seeking approval from the Council for the release of funds from the Youth Provision budget in order that members of the 10K group could attend a radio training session.

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RESOLVED that the 10K Committee be advised that expenditure be permitted for the purposes of a radio training day with the maximum cost not exceeding £200.

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108. PLANNING COMMITTEE

The report of the Planning meeting held on 15th December 2004 was presented by the Chairman of the Committee, Cllr. B. Surtees.

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RESOLVED that the report and recommendations therein as shown in appendix A to these minutes be accepted.

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109. POLICY AND FINANCE COMMITTEE

The report of the meeting held on 15th December 2004 was presented by the Chairman of the Committee, Cllr. R. Roles.

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RESOLVED that the reports and recommendations therein as shown in appendix B to these minutes be accepted.

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Item 7 Finance

The Chairman of the Committee reported on the adjustments made at the meeting to the draft income and expenditure figures presented by the Clerk. Subsequent to the meeting, the Clerk had incorporated the adjustments and checked for arithmetical accuracy. This had revealed a shortfall of £7,330 between net expenditure and the recommended precept sum. The Chairman of the Committee proposed that the budgeted sum for 'Crime Reduction' be reduced from £13,000 to £5,500.

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The Council **RESOLVED** that:

- the Crime Reduction budget be reduced from £13,000 to £5,500;
- if the need arises to install a CCTV camera at the Skateboard Park, external funding should be sought in the first instance to meet expenditure with the balance to be taken from reserves.

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110.PRECEPT 2005/2006

RESOLVED that the Council precept for the sum of £98,156

111.FINANCE

Payments for December 2004, as circulated to Members, were approved.

112.AMENDMENT TO STANDING ORDERS AND FINANCIAL REGULATIONS

Councillors discussed the motion that

“The Policy and Finance Committee be asked to consider and make proposals to amend Standing Orders and Financial Regulations in order to enable Committees to have delegated to them full authority under Standing Order 65a) in respect of budgets agreed by Council and also to enable the Clerk to undertake agreed expenditure. Such recommendations to be in place before the commencement of the Financial Year 2005/2006”.

RESOLVED that the Council accept this motion and agree to review Standing Orders/Financial Regulations with regard to the delegation of powers of expenditure to Committees and the Clerk.

The Chairman of the Policy and Finance Committee agreed to ensure that recommendations be made to Council before the commencement of the 2005/2006 Financial Year.

113.ONGAR MEDICAL CENTRE/REMEMBRANCE DAY SERVICE

The report of the meeting between Council members and representatives of the Epping Forest Primary Care Trust was reviewed.

The Chairman of the Council told members of his disappointment that more Councillors had not been present in view of the fact that the Council had requested the meeting. He reported on the positive nature of the meeting, with the PCT being keen to co-operate with the Council on both the development of the Medical Centre and the format of the Remembrance Day Service at the Ongar War Memorial Hospital.

AGREED that the Clerk request that County Councillor Mc Ewen be invited to attend the proposed meeting with the PCT, planners and developers.

114.ONGAR CAMPUS USER GROUP

A report by Cllr. Coward was noted.

115.PARISH PLAN

Councillors were advised of the recent success of a funding bid to Awards for All. £4,500 had been awarded towards the cost of printing and distribution, analysis and launch. Ten draft questionnaires had been circulated with the remainder to be distributed in February 2005.

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RESOLVED that the Clerk request that Awards for All extend the date set for the End of Awards report submission from December 2005 to February 2006 to better synchronise with the project's completion.

116.EAST OF ENGLAND PLAN

Members discussed the possible effects on the Parish of development proposals. Ongar does not appear to have been identified as an area of substantial housing development. However, the effects of increased population in neighbouring parishes is likely to impact on Ongar residents.

RESOLVED to encourage Ongar residents to respond to the public consultation by the closing date of 16th March 2005 by informing households of the proposals by way of a newsletter.

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117.COUNCIL ACCOMMODATION

The report of the Working Party was noted. The Clerk reported that a meeting with the Ongar Social and Sports Club Committee had been arranged for 15th January 2005.

The meeting closed at 9.35pm

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