

TO ALL MEMBERS OF THE COUNCIL

21st July 2009

Dear Sir/Madam

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 27th JULY 2009** commencing at **7.30pm** for the transaction of business as set out below.

Yours faithfully

Acting Town Clerk

A G E N D A

1. Apologies for absence
2. To receive declarations of interest in items on the Agenda
3. Public forum - to receive contributions from the residents of Canvey Island for a period not exceeding ten minutes
4. To confirm and sign as a true record the minutes of the Council meeting held on;
i) 9th March 2009 ii) 18th May 2009 iii) 29th June 2009
5. Matters of report from the minutes of the Council meetings in item 4 and not on the agenda
6. To receive the minutes and consider recommendations of the following committee meetings:
 - i) Personnel Committee held on 1st June 2009 (Appendix A)
 - ii) Environment and Open Spaces Committee held on 15th June 2009 (Appendix B)
 - iii) Community Relations held on 29th June 2009 (Appendix C)
 - iv) Personnel Committee held on 6th July 2009 (Appendix D)
 - v) Planning Committee held on 13th July 2009 (Appendix E)
 - vi) Policy and Finance Committee held on 13th July 2009 (Appendix F)
7. Tackling Dog Fouling – To consider allocating a budget to enable the Environment and Open Spaces committee to draw up an appropriate plan of action
8. To consider a request to repair/refurbish the Memorial Plaque to flood victims outside Canvey Library (Appendix G)
9. To consider the appointment of a third parish representative on the Local Standards Committee (Appendix H)
10. To consider ongoing support/maintenance of the office computers – report to follow
11. Finance
 - i) To confirm accounts for payment previously agreed
 - ii) To receive and note a report of the Council's finances at 30th June 2009
12. Reports from Castle Point Borough Councillors on matters relating to Canvey Island
13. Reports from Essex County Councillor on matters relating to Canvey Island