

**MINUTES OF THE PROCEEDINGS AT THE MEETING OF THE
COMMUNITY RELATIONS COMMITTEE OF THE CANVEY ISLAND TOWN
COUNCIL HELD AT THE PADDOCKS, LONG ROAD, CANVEY ISLAND ON
MONDAY 19TH OCTOBER 2009 AT 7.30PM**

PRESENT:

Councillors: J. Liddiard (Chairman)
D. Anderson P. Davies R. Howard N. Pontius
J. Anderson N. Harvey

Non-committee members: P. Greig

Also present: Dawn Wale and Barry McCarthy
Mrs E De Can – Deputy Clerk
Mr J Rickards – Events and Publicity Officer

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr. B. Dixie.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. PUBLIC FORUM

No members of the public were present.

4. ESSEX FIRE SERVICE

Samantha Boreham, Community Safety Liaison Officer was unable to attend the meeting to provide a presentation, however, documentation was noted.

5. CAVS – PRESENTATION BY DAWN WALE

A presentation was given by Dawn Wale, CAVS Funding Officer to all members providing details of CAVS role within the community. It was requested that the Town Council help promote CAVS within the community and direct groups that require funding to them as they can help fund groups with revenue and capital expenditure.

6. MATTERS ARISING FROM THE MEETING OF 24TH AUGUST 2009

Library Plaque – Cllr Liddiard provided a brief explanation to the reason for contacting Stibbards with regards to quoting for a replacement plaque in stone.

Notice Boards – Members queried why the Council had not yet applied for planning permission. The Deputy Clerk advised that the Council were awaiting a response from Andy Hilsdon, ECC regarding a site visit to establish the exact location for the notice boards and to receive permission from ECC for the erection of these notice boards as the land owner.

RESOLVED that a meeting be arranged with Cllr Howard, Andy Hilsdon, Cllr Liddiard and the Clerk to discuss outstanding issues.

7. CHRISTMAS 2009 – TO RECEIVE AN UPDATE OF THE PREPARATIONS FOR THE 2009 EVENT

The Events & Publicity Officer provided a report on the preparations to date. The committee were asked to consider increasing the Christmas events budget by £500 to cover the cost of additional electrical works to connect the street motifs.

RESOLVED that the Christmas events budget be increased by £500.

8. NEIGHBOURHOOD FORUMS

The committee noted a report provided by the Clerk advising that Cllr Joan Liddiard and the Clerk have looked at the current neighbourhood forum issues (both East and West) and compared these with the Councils four year plan and current budget. It is proposed that the Council writes to both the East and West neighbourhood forums and ask that they consider working in partnership to provide bus shelters in the current financial year, noting that this Committee has a budget of £4105 remaining. It was noted that the forums meet next on 28 October (West) and 11 November (East) and so it will be necessary to get any proposals to them at least 7 days before the meeting.

RESOLVED that the Clerk arranges a meeting with Beverly Egan and the Chairman for each to discuss ongoing plans and working in partnership.

9. REMEMBRANCE DAY – 8TH NOVEMBER 2009

The committee were advised that a wreath has been ordered for the Chairman to lay and the expenditure is anticipated for no more than £25.

RESOLVED that the Council in accordance with its powers under section 137 of the Local Government Act 1972, should incur expenditure of £25 for a wreath for Remembrance Day which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure

10. SATURDAY SURGERIES

The committee were advised that the surgeries should be reviewed prior to setting a calendar for 2010. Cllr Liddiard raised concerns that the Council does not over commit to these and is then forced to cancel due to unavailability of councillors.

RESOLVED that surgeries be held once a month in 2010 on the 1st Saturday of each month. The office can be open for a surgery outside of this agreement if a resident has an urgent issue to discuss.

11. PURCHASE OF TWO WAY RADIOS FOR EVENTS

The committee noted a report from the Clerk advising that radios were extremely valuable in allowing staff/volunteers to keep in contact during the Armed Forces Day and requested consideration to purchasing 4 handsets for future events at an approx cost of £300.

RESOLVED that the Events & Publicity Officer be authorised to purchase 6 two way radio handsets at a cost not exceeding £600.

12. BUDGET FOR 2010/11

The committee noted that the budget for 2010/10 is required to be agreed at the meeting on the 14th December 2009 and were asked to consider this budget.

RESOLVED that the Events & Publicity Officer provide costs of future events at the meeting of the 14th December 2009.

13. PUBLIC FORUM - TO RECEIVE QUESTIONS FROM MEMBERS OF THE COMMUNITY OF CANVEY ISLAND ON ANY ISSUES FOR A PERIOD NOT EXCEEDING TEN MINUTES IF TIME PERMITS.

No members of public were present.

ITEMS FOR NOTING AND FUTURE AGENDAS

Cllr Liddiard advised the following:

The Bungalow had received 5 out of 5 for food hygiene and kitchen cleanliness.

LSP Community Information Event, 30th January 2010 – members confirmed their support for a stand at this event. Cllr Pontius, Anderson and Liddiard confirmed they would attend.

The Town Council have been nominated as finalists in the Newsquest Business Awards and the awards ceremony is taking place on the 23rd October 2009.

Cllr Howard advised that it is possible that the Street Lighting Scheme will be piloted on Canvey Island and the lights in urban areas will be switched off between 12pm to 5am.

The meeting closed at 9.15pm.

CHAIRMAN

16th November 2009