

21st December 2009

TO MEMBERS OF THE POLICY AND FINANCE COMMITTEE

Cllr. Dave Blackwell (Chairman)
Cllr. Rod. Bishop
Cllr. Barry Dixie
Cllr. Nick Harvey

Cllr. Philip Davies
Cllr. Ray Howard
Cllr. Joan Liddiard

Dear Sir/Madam

*I hereby summon you to attend a meeting of the **POLICY AND FINANCE COMMITTEE** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 4th JANUARY 2010** commencing at **7.30pm** for the transaction of business as set out below.*

Yours faithfully

L. Lodge.

Acting Town Clerk

A G E N D A

- 1 Apologies for absence
- 2 To receive declarations of interest in items on the agenda
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
- 4 Matters of report from the meeting held on 2nd November 2009 and not on the agenda (Appendix A).
- 5 To consider making a recommendation for the budget for 2010/11 (Appendix B)
- 6 To review the findings of the External and Internal Audit and consider any actions required (Clerk report) and appointment of new external auditor for 2009/10
- 7 To consider a grant application from Sweetbriars Lodge Social Club (Appendix C)
- 8 To consider the appointment of two councillors to the Canvey Lake Common Liaison Committee
- 9 To consider subscribing to the LCR publication provided by NALC
- 10 To consider EALC training events in 2010 (appendix D)
- 11 To confirm accounts for payment previously agreed

In accordance with Section 100(A) of the Local Government Act 1972 the public and press will be excluded for consideration of the following item(s) which are likely to involve the disclosure of exempt information as defined in paragraph 1 and 3 of Part 1 of Schedule 12A to the Act.

- 12 To consider government funding for Council assets
- 13 Office hours and staff leave