

28th September 2009

TO ALL MEMBERS OF THE ENVIRONMENT AND OPEN SPACES COMMITTEE

Cllr. John Anderson (Chairman)
Cllr. Rod Bishop
Cllr. Barry Dixie
Cllr. Peter Greig

Cllr. Ray Howard
Cllr. Dave Blackwell
Cllr. Doreen Anderson
Cllr. Nicola Pontius

Dear Sir/Madam

I hereby summon you to attend a meeting of the **ENVIRONMENT & OPEN SPACES COMMITTEE** to be held at, **THE PADDOCKS COMMUNITY CENTRE, LONG ROAD, CANVEY ISLAND** on **MONDAY 5TH OCTOBER 2009** commencing at **7.30PM** for the transaction of business as set out below.

Yours faithfully

Acting Town Clerk

A G E N D A

- 1 Apologies for absence
- 2 To receive declarations of interest in items on the agenda
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes
- 4 Matters arising from the meeting of 10th August 2009 and not on the agenda (Appendix A)
- 5 Highways Matters
 - i) To receive a report from Cllrs Bishop & Liddiard on the ECC Scrutiny meeting held 18/9/09
 - ii) To receive and consider any proposals for the next Panel meeting (Rep: Cllr Bishop)
 - iii) To receive a report from Cllr Bishop regarding the disabled parking bays
- 6 Tewkes Creek Environmental improvements – to receive a report from the Clerk, on a meeting to be held at the Environment Agency on 30/9/09 regarding the progress of the enhancements.
- 7 Allotments – to receive and note a report from a site meeting to be held 2/10/09
- 8 Canvey Lake – To consider a report from the sub-committee regarding the draft lease and management agreement – to be circulated prior to the meeting
- 9 Hanging Baskets - To receive a report from Cllrs D Anderson, Blackwell and Liddiard regarding planting requirements next year
- 10 Town Centre planters – to receive a report from Cllr J Anderson on the proposed locations
- 11 To receive and note the Committee's four year plan and to note the requirement for a detailed budget for 2010/11 to be approved at the meeting to be held on 30/11/09