

12th October 2009

TO ALL MEMBERS OF THE COMMUNITY RELATIONS COMMITTEE

Cllr. Joan Liddiard (Chairman)
Cllr. Doreen Anderson
Cllr. Phil Davies
Cllr. Ray Howard

Cllr. Nicola Pontius
Cllr. John Anderson
Cllr. Barry Dixie
Cllr. Nick Harvey

Dear Sir/Madam

I hereby summon you to attend a meeting of the **COMMUNITY RELATIONS COMMITTEE** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 19th OCTOBER 2009** commencing at **7.30pm** for the transaction of business as set out below.

Yours faithfully

Acting Town Clerk

A G E N D A

- 1 Apologies for absence.
- 2 To receive declarations of interest in items on the agenda.
- 3 Public forum - To receive contributions from members of the community of Canvey Island on items on the agenda for a period not exceeding ten minutes.
- 4 Essex Fire Service – presentation provided by Samantha Boreham (not exceeding 15 minutes).
- 5 CAVS – Presentation provided by Dawn Wale and colleague (not exceeding 15 minutes).
- 6 Matters arising from the meeting of 24th August 2009 and not on the agenda (Appendix A)
- 7 Christmas Festivities – To note the report and to consider increasing the Christmas events budget by £500 to cover the cost of additional electrical works to connect the street front motifs.
- 8 Neighbourhood Forums (Appendix B)
- 9 Arrangements for Remembrance Day (Appendix C)
- 10 Saturday surgeries (Appendix D)
- 11 To consider the purchase of 4 x two way radios at a cost of approximately £300 to be used for future events (Appendix E)
- 12 Budget – to note requirement to agree the budget for 2010/11 on 14 December
- 13 Public forum - To receive questions from members of the community of Canvey Island on any issues for a period not exceeding ten minutes if time permits.
- 14 Close of meeting by 9.30pm.