

TO ALL MEMBERS OF THE COUNCIL

23<sup>rd</sup> June 2009

Dear Sir/Madam

I hereby summon you to attend an **EXTRAORDINARY** meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held at **THE PADDOCKS, LONG ROAD, CANVEY ISLAND** on **MONDAY 29<sup>th</sup> JUNE 2009** commencing at **7.00pm** for the transaction of business as set out below.

Yours faithfully

Acting Town Clerk

### **A G E N D A**

- 1 Apologies for absence
- 2 To receive declarations of interest in items on the Agenda
- 3 Public forum - to receive contributions from the residents of Canvey Island for a period not exceeding ten minutes
- 4 To approve the Annual Accounts for the year ending 31<sup>st</sup> March 2009
- 5 To approve the Annual Governance Statement for year ending 31<sup>st</sup> March 2009
- 6 To agree and sign cheque's for invoices relating to June 2009.
- 7 Christine Andrews – to consider whether the Council are able to fund a commemorative plaque and tree.