

TO ALL MEMBERS OF THE COUNCIL

11th May 2009

Dear Sir/Madam,

I hereby summon you to attend a meeting of the **CANVEY ISLAND TOWN COUNCIL** to be held in **HALL 3, THE PADDOCKS COMMUNITY CENTRE, LONG ROAD, CANVEY ISLAND** on **MONDAY 18<sup>TH</sup> MAY 2009** commencing at **7.30pm** for the transaction of business as set out below.

Yours faithfully



Clerk to the Council

**AGENDA**

- 1 Apologies for absence
- 2 To elect a Chairman of the Council
- 3 To receive the Chairman's Declaration of Acceptance of Office
- 4 To elect a Vice-Chairman of the Council
- 5 To receive declarations of interest in items on the agenda
- 6 To appoint a Chairman to the Council's Committees
- 7 To appoint members to the Council's Committees
- 8 Public Forum – to receive contributions from the residents of Canvey Island for a period not exceeding ten minutes
- 9 To agree the proposed schedule of meetings for the forthcoming Council year (Appendix A)
- 10 To confirm and sign as a true record the minutes of the Council meeting held on 2<sup>nd</sup> March 2009 (Appendix B)
- 11 Matters arising from the minutes of the Council meeting held on 2<sup>nd</sup> March 2009 and not on the agenda
- 12 To confirm and sign as a true records the minutes of the following Extraordinary Council meetings:
  - i) 9<sup>th</sup> March 2009 (Appendix C)
  - ii) 16<sup>th</sup> March 2009 (Appendix D)
  - iii) 30<sup>th</sup> March 2009 (Appendix E)
  - iv) 20<sup>th</sup> April 2009 (Appendix F)
- 13 To confirm and sign as a true records the minutes of the following committee meetings:
  - v) Environment and Open Spaces Committee held on 16<sup>th</sup> March 2009 (Appendix G)
  - vi) Planning Committee held on 16<sup>th</sup> March 2009 (Appendix H)
  - vii) Community Relations held on 30<sup>th</sup> March 2009 (Appendix I)
  - viii) Policy and Finance Committee held on 20<sup>th</sup> April 2009 (Appendix J)
  - ix) Planning Committee 5<sup>th</sup> May 2009 (Appendix K)

- 14 To confirm and sign as a true record the minutes of the Annual Town Meeting held on 27<sup>th</sup> April 2009 (Appendix L)
- 15 Matters arising from the minutes of the Annual Town Meeting held on 27<sup>th</sup> April 2009 and not on the agenda
- 16 To welcome Jeff Rickards, the newly appointed Events and Publicity Officer.
- 17 To receive and note a report from the Environmental & Conservation Forum meeting held on the 9<sup>th</sup> April 2009 and to agree the change of date for the Wildlife Event (Appendix M).
- 18 Training:
  - 'Employment Issues Course' 10<sup>th</sup> June 2009 at 9.30am to 3.30pm, Foakes Hall
  - 'Statutory Planning Course' 25<sup>th</sup> June 2009, 10.00am to 3.30pm, Foakes Hall.
- 19 Reports from Castle Point Borough Councillors on matters relating to Canvey Island
- 20 Reports from Essex County Councillors on matters relating to Canvey Island

*In accordance with Section 1 of the Public Bodies (Admissions to Meetings) Act, 1960, the public and press will be excluded for consideration of the following items as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*

- 21 Personnel Matters